

# NAIC Spring National Meeting Registration Form

## April 8 - 11, 2017 • Denver, CO

### Office Use Only

Received: \_\_\_\_\_  
 Check #: \_\_\_\_\_  
 Amount: \_\_\_\_\_

On-line registration is now available. To pay by credit card, please visit <http://meetings.naic.org> and select Register Online. Please complete this form to pay by check.

## REGISTRATION INFORMATION

**Name:** \_\_\_\_\_ **Badge First Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State/Country:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_  
(if applicable)

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
(Optional)

**E-mail:** \_\_\_\_\_  
(e-mail must be included to receive password access to meeting minutes)

**Alt Email:** \_\_\_\_\_

**Guest:** \_\_\_\_\_ **City/State:** \_\_\_\_\_  
(Name badge is required to attend Opening Session and Welcome Reception. Attach plain sheet for additional guests)

**\*Fee Required:** (Refer to fee schedule below.)

- Non-Regulator  
 (Insurance, business, attorneys, trade associations etc.)
- First time attendee - local area only

### ID and Password Only:

- Yes, I want to purchase ID/Password for access to meeting minutes only.

**A current name badge is required for entry to meetings. There are no partial registration fees nor can a registration be shared or transferred to another meeting.**

Pursuant to the Americans with Disabilities Act, if you require specific aids or services, please contact the NAIC Meetings Dept. at [meetingsmail@naic.org](mailto:meetingsmail@naic.org) with specific item or service needed, at least two weeks prior to the meeting start date.

### FEE SCHEDULE

Received by March 13 .....\$725  
 Received after March 13 .....\$825  
 ID and Password Only .....\$725  
(Access meeting minutes without attending)  
 First Time Local .....\$360  
(First time to a national meeting AND work within 100 miles of Denver, CO.) No refund is applicable at this special rate.  
**Registrations received after March 13 will be handled on-site.** Please have your credit card or check available for on-site registration. The NAIC accepts American Express, Discover, MasterCard and Visa.

### CHECK PAYMENT ONLY

All payments must be in U.S. currency and drawn on a U.S. bank or additional fees will apply. Please make checks payable to **NAIC Meetings Department**. **Check registration should be mailed no later than March 7 to ensure access to the hotel reservation system. Please allow 3-4 business days for processing.**

**NAIC Meetings Department**  
 PO Box 87-5410  
 Kansas City, MO 64187-5410

**Overnight address:** UMB Bank  
 Attn: Wholesale Lock Box 1<sup>st</sup> Floor  
 Lockbox # 87-5410  
 1008 Oak Street  
 Kansas City, MO 64106

**Phone, faxed or emailed registration forms are no longer accepted.** For credit card payments, and those who do not pay a fee, register online at <http://meetings.naic.org>

- Full Axe  
Former Commissioner, Superintendent or Director of Insurance
- Half-Axe  
Former insurance dept. staff member

### CANCELLATION POLICY

All meeting registration cancellations **MUST** be in writing to NAIC Meetings, Events & Travel Services. Fax to 816-460-7666 or email, [meetingsmail@naic.org](mailto:meetingsmail@naic.org). Refunds are issued accordingly:

<b>Cancellation request by March 13</b>	<b>\$360</b>
<b>Cancellation request after March 13</b>	<b>No refund</b>

Registration fees are **NOT** transferable to future meetings, however substitutions are accepted. Cancellation refund checks will be processed after April 13.

## HOUSING INFORMATION

**Reserved room blocks expire March 13, 2017, however rooms may be sold out prior to this deadline.** Arrival/departure date changes should be made directly with the hotel, which will be subject to a rate increase and availability after the initial reservation.

Room reservations can only be made **ONLINE** using a special NAIC reservations page. Call-in reservations to the hotel will not be accepted. **Once registration has been completed, you will receive your conference confirmation via email which will contain links to register at either of the hotels listed below.**

**Hyatt Regency Denver at Colorado Convention Center**  
 650 15<sup>th</sup> Street • Denver, CO 80202

**Embassy Suites**  
 1420 Stout Street • Denver, CO 80202

**Room Rate: \$219 (single/double)**

**Room Rate: \$213.50 (single/double)**

**Zone/Grant Fund.** State Insurance Dept. Regulators who are using zone or grant funds for their sleeping rooms should attach the zone/grant expense form to this registration form, along with your hotel confirmation number; the NAIC Meetings Department will make arrangements for fund disbursement. The NAIC cannot direct bill the hotel.

**Commissioners/Approved Consumer Representatives.** Register online using your email invitation. Please contact NAIC Meetings, Events & Travel Services at 816-783-8100 or via email at [meetingsmail@naic.org](mailto:meetingsmail@naic.org) for assistance if you did not receive an invitation.

*All rooms are subject to 14.75% tax per room, per night or current tax rate. Five percent of your hotel room rate is being rebated to the NAIC to defray meeting expenses. Rooms cancelled within 48 hours (local time) of scheduled arrival will be charged one night's room and tax.*

### Emergency Contact Information

Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Day Number: \_\_\_\_\_ Evening Number: \_\_\_\_\_

**NAIC Meetings, Events & Travel Services**  
**(816) 783-8100**  
[www.naic.org](http://www.naic.org)