



Paul DeAngelo Professional Development Scholarship

General Information, Eligibility, and Reimbursement Guidelines

Purpose

In May 2000 the NAIC Education and Research Foundation established a scholarship in memory of Paul DeAngelo, formerly with the New Jersey Insurance Department, in recognition of his contributions in the area of market conduct insurance regulation. The professional development scholarship provides funding for insurance regulators interested in attending NAIC-sponsored education courses and seminars, or enrolling in NAIC's Insurance Regulator Professional Designation Program.

Scholarship amount

Twenty scholarships are available annually in individual amounts up to \$1,000 to cover tuition for NAIC courses or seminars, direct travel expenses incurred when attending a course (airfare, ground transportation, meals, and lodging) and/or NAIC Designation Program enrollment fees (excluding test re-take fees). Expenses are reimbursed in an amount up to \$1,000. Expenditures over \$1,000 remain the responsibility of the scholarship recipient. Scholarship applicants are encouraged to plan their professional development activities early. Scholarship funds must be used for the year awarded and will not be carried over to the following year.

Information required from applicants

To establish eligibility for a scholarship, applicants must submit the following materials:

- A letter of recommendation from a Commissioner.
- A completed application form.

Criteria for selection

To qualify, applicants must be currently serving as a full-time staff member of a state insurance department. Only two applicants per state, per year will be eligible. Scholarships are non-transferable.

Deadline for application

Application materials must be submitted by November 1.

Note: All qualified applicants will have an equal opportunity to compete for the scholarship. There will be no restriction as to the age, race, creed, color, sex, U.S. citizenship, or national origin of the prospective recipient.



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Reimbursement Guidelines

These guidelines apply to expenditures for courses, seminars, enrollment fees for NAIC's Insurance Regulator Professional Designation Program (excluding test re-take fees), or other educational programs sponsored by the National Association of Insurance Commissioners. In accordance with the scholarship criteria, tuition, NAIC Designation Program enrollment fees, and direct expenses incurred when traveling to NAIC educational programs will be reimbursed in an amount up to \$1,000. Expenditures over \$1,000 remain the responsibility of the scholarship recipient.

Enrollment in NAIC courses, seminars or the Insurance Regulator Professional Designation Program

You may enroll in NAIC courses, seminars, or the Designation Program through the Education & Training Department website at http://www.naic.org/education_home.htm, where you will find an online registration form. Please be sure to indicate that you are a DeAngelo Scholarship recipient on the form, or you may contact the Education Department for assistance at 816-783-8200 or etrainin@naic.org. Please note: scholarship funds are non-transferable and must be used for courses held in the year for which the scholarship was awarded. Funds may not carry over to the following year.

Lodging

Please make your own hotel reservations when traveling to attend a NAIC course or seminar. When checking out of your hotel, request a receipt. The original receipt must be attached to your expense report.

Expense reporting

Within 10 days after the end of the course or seminar, submit the requisite NAIC/Scholarship expense report listing all direct expenses (tuition, airfare, ground transportation, meals, and lodging) along with your original receipts for all expense items of \$25 or more. (This form will be sent to you at the time of enrollment and can also be found on the NAIC Education & Training Department website at www.naic.org/education_home.htm). If you took an online course and did not incur any other expenses besides tuition, you must still complete and submit an expense report form.

The meal amounts below are considered "reasonable" and should adequately cover the cost of most business meals.

Location	Breakfast	Lunch	Dinner
Atlanta	\$11	\$16	\$29
Boston	\$12	\$18	\$31
Chicago	\$12	\$18	\$31
Dallas	\$11	\$16	\$29
Denver	\$11	\$16	\$29
Houston	\$11	\$16	\$29
Kansas City	\$11	\$16	\$29
Los Angeles	\$12	\$18	\$31
Miami	\$12	\$18	\$31
Minneapolis	\$12	\$18	\$31
New York	\$17	\$20	\$45
Orlando (Disney Property)	\$12	\$18	\$31
Philadelphia	\$12	\$18	\$31
St. Louis	\$11	\$16	\$29
San Antonio	\$10	\$15	\$26
San Diego	\$12	\$18	\$31
San Francisco	\$12	\$18	\$31
Seattle	\$12	\$18	\$31
Washington D.C.	\$12	\$18	\$31
Metro Areas > 500,000 Population	\$12	\$18	\$31
Metro Areas < 500,000 Population	\$10	\$15	\$26

Air travel

Schedule trips in advance if possible to take advantage of special discount rates. Any changes in air travel should be clearly documented on an expense report showing amount refunded and/or additional ticket purchase costs. Incurring additional airfare costs due to changes made in non-refundable or penalty tickets should be documented on the expense report. Airline ticket passenger original receipts and other receipts for expenses must be included with the expense report.

Ground transportation and parking

Parking costs will be reimbursed for local airport parking, with original receipt. Shuttle or taxi fares will be reimbursed with a receipt as well.